

## Customised IT and Soft Skills training to suit your needs

## iPad Advanced Training

#### **iPad Advanced Course Objectives**

### After the course, you will be able to:

- Using your iPad for presentations
- Downloading and using Productive Apps from App Store
- Setting up security for your iPad
- Sharing information with others
- Using various Online storage
- Understand Apple Pay

#### **Audience**

This course is designed for people who use iPad at work regularly and want to know more advanced features.

#### **Course Prerequisite**

You need to have basic understanding of the iPad and should be familiar with most, if not all, topics from our iPad for business Introduction course content.

#### **Course Duration**

This is a 1 day iPad for Business Advanced course. The course starts at 09:30 and runs until 16:30.

#### **Course Locations / Schedule**

This course can be run at our training centre or any preferred location in the UK. The course can be held on a date that suits you. We do not run public scheduled courses.

#### Presenting from your iPad

- Wireless media sharing
- Sharing via physical connection
- Displaying YouTube clip or other media on TV, Monitor or Projector

# Useful inbuilt and App Store productive apps

- Scanning Docs Apps
- QR Readers
- Skype for Business

#### **Security and Accessibility**

- Making your iPad safe
- Locating your iPad
- Putting password (finger print)
- Child Proofing your iPad
- Setting Accessibility options

## **Sharing with Others**

- Using Video Chats, VOIP
- Sharing emails, Calendars and Contacts with others

- Sharing other files with others
- Using your iPad as a Hot Spot (only available for cellular iPad NOT WiFi only models)

## **Storage**

• iCloud Storage



 Other storage options such as Dropbox, One Drive, Google Drive

# **Using Apple Pay**

- Adding the debit /credit card details
- Contact less payment

## **Tips/Tricks and Shortcuts**

psalltraining.com | info@psalltraining.com | 020 3696 2796