



Customised IT and Soft Skills training to suit your needs

Excel PowerPivot Introduction

Course Objectives

- Understand Concepts of Power Pivot
- Navigate through Power Pivot features
- Analyse data using Power Pivot
- Create Chart in Power Pivot

Audience

This course is **designed for** users of Microsoft Excel who would like **detail analysis of their data** using the powerful feature incorporated within Excel. The course covers all aspects of PowerPivot to get customised reports including Formatting, table relationships, etc..

Prerequisite

Learners should have **advanced level of knowledge** of Microsoft Excel **including knowledge of Pivot Table**

Duration

This is a **one-day PowerPivot Introduction** course. The course starts at **09:30** and runs until **16:30**. **Alternate timings** can be arranged upon request. The course can be held on a **date that suits you**.

Location

Our **Microsoft PowerPivot Introduction** course can be run at **our training venue** near **Liverpool Street (London)** or any preferred location in the **UK or Europe**.

Overview

PowerPivot window

Navigating the PowerPivot window

Exploring the PowerPivot tab and field list in Excel

Connecting to data sources

Data sources and types supported in PowerPivot workbooks

Importing data

Add Data by using Excel Linked Tables

Preparation for data analysis

Working with Tables and Columns

Filtering and Sorting Data

Creating Relationships between tables

Creating and Working with calculations

Data and column formatting

Creating, deleting a table

Rename a Table or Column

Set the Data Type of a Column

Hide or Freeze Columns

Undo or Redo an Action

Sorting and filtering data in a table

Relationships

Understanding Relationships

Create a Relationship Between Two Tables

View and Edit Relationships

Delete Relationships

Troubleshoot Relationships

DAX

Overview of Data Analysis Expressions (DAX) language

Building Formulas for Calculated Columns and Measures

Creating Pivot tables, charts and reports

Create a PivotTable or PivotChart Report

Create a Measure in a Pivot Table

Use Slicers to filter data



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